

Accessory Dwelling Unit (ADU) Checklist

1. Site Plan:

- Property lines
- Dimensions
- Location of existing buildings and building entrances
- Proposed buildings or additions
- Dimensions from building(s) to property lines
- Location and dimensions of TWO off-street parking spaces
- Utility meter locations
- 36" wide unobstructed egress path from ADU exit to street or public right-of-way (sidewalk)

2. Floor Plan:

- Detailed floor plan drawn to scale
- Show the floor level where the accessory dwelling unit will be located
- Rooms labeled, indicating uses (living, kitchen, bedroom, etc.)
- Location of kitchen sink
- Location of 220V outlet or gas line for stove

3. ADU Permit Fee (\$230)

A permit fee of **\$230** is due at the time of application submission.

4. Application

All above items need to be uploaded to Eagle Mountain's ADU application portal. Visit eaglemountain.gov to access the online portal.

5. Evidence of Building Permit

Evidence of a building permit is **not** required for an ADU application but is required to maintain compliance.

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