



2023

# Candidate Information

# Guide





Dear Candidate:

Congratulations on your decision to run for elected office in Eagle Mountain City. The following information will be helpful to you in the upcoming weeks of your campaign.

Candidate filings and elections are supervised by the City Recorder's Office. This Candidate Guide to Elections will provide you with basic information about the election process.

The Recorder's Office will conduct a candidate orientation meeting on June 22 at 6:00 p.m. in the main conference room at City Hall.

Should you have any questions, please call Finn at either 801.789.6610 (office) or 801.420.2279 (cell). You may also call the Deputy Recorders at the following numbers: Loreen Johnson at 801.789.6613 or Lianne Pengra at 801.789.6611.

Best wishes for a successful campaign.

Sincerely,

Fionnuala B. Kofoed, MMC  
Eagle Mountain City Recorder

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# Personal Commitment

To perform effectively as a Mayor or Councilmember, you need to budget your time wisely. You will be responsible for three very important roles:

- 1. Your Public Position
- 2. Your Family
- 3. Your Profession

You already know how much time is needed for your family and profession. However, few people realize how many hours are needed to conduct the official business of the City. Ten (10) to twenty (20) hours per week is a good estimate for the time Councilmembers give to their Council responsibilities, and at least forty (40) hours per week for the Mayor.

In addition to the regularly scheduled City Council meetings, numerous informal meetings and work sessions are required to address special issues or problems. Councilmembers also serve as representatives to the City’s advisory boards and commissions.

# Qualifications for Elected Office

A candidate must be a United States citizen.

A candidate must be 18 years old or older and a registered voter of Eagle Mountain City.

A candidate must have resided in Eagle Mountain City for 12 consecutive months immediately preceding the date of the election.

A candidate must be mentally competent, have not been convicted of a felony, and not have been convicted of treason or a crime against the elective franchise, unless the right to hold office has been restored pursuant to [UCA § 20A-2-101.3](#) or [20A-2-101.5](#), as amended.

A candidate must pay a \$50 filing fee.

# Offices to be Voted On

## And the Terms of Office

Councilmember Seat	4-year Term	January 2024 to January 2028
Councilmember Seat	4-year Term	January 2024 to January 2028
Councilmember Seat	4-year Term	January 2024 to January 2028

# Elected Officials' Compensation

## Mayor

If Primary Source of Income: \$70,000 + \$600/month Transportation Allowance

If Secondary Source of Income: \$27,700 + \$600/month Transportation Allowance

The Mayor is entitled to all City-sponsored benefits on the same basis and employer contributions as other City employees. [\[EMMC 2.10.020\]](#)

## City Council

Monthly Compensation: \$1,100/month

Monthly Compensation for Non-reimbursed Incidentals: \$200/month. [\[EMMC 2.15.010\]](#)

# Form of Government

Eagle Mountain City is organized under a **Six-member Council** form of government, one of whom is the Mayor and five of whom are Councilmembers, as detailed in [UCA § 10-3b-302](#) and [UCA § 10-3b-303](#).

# Oath of Office

After being elected, the Mayor and Councilmembers are required to take the following oath of office during the swearing-in ceremony:

**“I do solemnly swear that I will support, obey and defend the Constitution of the United States, and the Constitution of the State of Utah, and that I will discharge the duties of my office in Eagle Mountain City with fidelity.”**

This ceremony will be held at the first scheduled City Council meeting in 2024.

# City Council Meetings

Regular meetings of the City Council are held at 4:00 PM for Work Session and 7:00 PM for Policy Session on the first and third Tuesday of each month in the Eagle Mountain City Council Chambers, 1650 East Stagecoach Run.

A special meeting may be ordered by the Mayor or in writing by any two members of the governing body. An order of a special meeting is to be entered in the minutes of that meeting and, at a minimum, the order must provide at least three hours’ notice of the special meeting. This notice must be served by the City Recorder on each member of the governing body who did not sign the order.

A quorum must be present at the meeting before any action of the governing body can take place. The quorum in cities of the five- and six-member council forms of government should be interpreted as three Councilmembers, not counting the Mayor. The reason for this is that the Mayor does not vote except in case of a tie.

# Important Dates

## CANDIDATE ACTION

- 06.01.2023 – **Filing Period for Declaration of Candidacy**  
06.07.2023  
@ 5:00 PM
- Each person seeking to become a candidate for a municipal office shall file a declaration of candidacy in person with Fionnuala Kofoed, City Recorder, Lianne Pengra, Chief Deputy Recorder, or Loreen Johnson, Deputy Recorder, Monday through Friday, 7:30 AM to 5:30 PM.
- The filing period ends at **5:00 PM on June 7, 2023**. Interested persons must meet the qualifications and requirements set forth in Utah State Code in order for their declaration of candidacy to be accepted. [[UCA § 20A-9-203](#)]

## CANDIDATE ACTION

- 06.22.2023 **Candidate Orientation Meeting**  
@ 6:00 PM
- Candidate orientation meeting in the Main Conference Room at City Hall.

## CANDIDATE ACTION

- 07.21.2023 **Candidate Profile for [vote.utah.gov](http://vote.utah.gov)**  
@ 5:00 PM
- Deadline to submit an optional 200-word profile to the Lt. Governor's Office for the Primary Election. See Page 12 of this packet for information on submitting your profile. [*45 Days before the Primary* [UCA § 20A-7-801\(4\)](#)]

## PUBLIC ACTION

- 08.25.2023 **Voter Registration Deadline**  
@ 5:00 PM
- Voter registration must be received by the Utah County Clerk before 5:00 PM. However, voters may register to vote at an early voting location or at a polling location on Election Day. Voters must bring two forms of identification to do so. [*11 Calendar Days before the Primary* [UCA § 20A-2-102.5](#)]

## ELECTION

- Potentially **Early Voting Period**  
08.22.2023 –  
09.04.2023\*
- \*See the [Utah County Elections Division](#) for exact dates and locations. Registered voters may vote during the early voting period. An individual who is not registered to vote may register to vote, and vote, during the early voting period by casting a provisional ballot. [[UCA § 20A-3a-601\(3\)\(b\)](#)]

## CANDIDATE ACTION

- 08.29.2023 **Campaign Financial Disclosure**  
@ 5:00 PM
- This is the last day for candidates to file Campaign Financial Disclosure #1 with the City Recorder prior to the Primary Election. [*7 Days before the Primary* [UCA § 10-3-208\(4\)\(a\)](#)]

**ELECTION****09.05.2023 Primary Municipal Election**

Polls open at 7:00 AM and close at 8:00 PM. [[UCA § 20A-1-201.5](#) and [20A-9-404](#)] An individual who is not registered to vote may register to vote, and vote, on election day by casting a provisional ballot. [[UCA § 20A-3a-601](#)]

**ELECTION****09.19.2023 Last Day to Canvass Primary Election Returns**

Last day the Board of Canvassers may canvass the Primary Election returns. The Board of Canvassers meet to canvass the returns no sooner than seven days after the election and no later than fourteen days after the election. [*Between 7 and 14 Days after the Primary* [UCA § 20A-4-301\(2\)](#)]

**CANDIDATE ACTION****09.15.2023 Recount Deadline**

or  
09.22.2023\*  
@ 5:00 PM

The last day a candidate may request a recount. [*\*Within 3 Days of the Canvass* [UCA § 20A-4-401\(1\)\(d\)](#)]

**CANDIDATE ACTION****09.22.2023 Candidate Profile for [vote.utah.gov](http://vote.utah.gov)**

@ 5:00 PM

Deadline for candidates to submit an optional 200-word profile to the Lt. Governor's Office for the General Election. See Page 12 of this packet for information on submitting your profile. [*60 Days before the General* [UCA § 20A-7-801\(4\)](#)]

**CANDIDATE ACTION****10.05.2023 Campaign Financial Disclosure from Eliminated Candidates**

@ 5:00 PM

This is the last day for candidates who are eliminated at the Primary Election to file a signed campaign financial disclosure with the City Recorder. [*30 Days after the Primary* [UCA § 10-3-208\(4\)\(c\)](#)]

**CANDIDATE ACTION****10.24.2023 @ Campaign Financial Disclosure**

5:00 PM

This is the last day for candidates to file Campaign Financial Disclosure #2 with the City Recorder. [*28 Days before the General* [UCA § 10-3-208\(4\)\(b\)\(i\)](#)]

**PUBLIC ACTION****11.10.2023 Voter Registration Deadline**

@ 5:00 PM

Voter registration must be received by the Utah County Clerk before 5:00 PM. However, voters may register to vote at an early voting location or at a polling location on Election Day. Voters must bring two forms of identification to do so. [*11 Calendar Days before the General* [UCA § 20A-2-102.5](#)]



**ELECTION**

Potentially  
11.07.2023 –  
11.20.2023\*

**Early Voting Period**

\*See the [Utah County Elections Division](#) for exact dates and locations. Registered voters may vote during the early voting period. An individual who is not registered to vote may register to vote, and vote, during the early voting period by casting a provisional ballot. [[UCA § 20A-3a-601\(3\)\(b\)](#)]

**CANDIDATE ACTION**

11.14.2023 @  
5:00 PM

**Campaign Financial Disclosure**

This is the last day for candidates to file Campaign Financial Disclosure #3 with the City Recorder. [*7 Days before the General*] [[UCA § 10-3-208\(4\)\(b\)\(ii\)](#)]

**ELECTION**

11.21.2023

**General Municipal Election**

Polls open at 7:00 AM and close at 8:00 PM. [[UCA § 20A-1-202](#)] An individual who is not registered to vote may register to vote, and vote, on election day by casting a provisional ballot. [[UCA § 20A-3a-601](#)]

**ELECTION**

12.05.2023

**Last Day to Canvass General Election Returns**

Last day the Board of Canvassers may canvass the General Election returns. The Board of Canvassers meet to canvass the returns no sooner than seven days after the election and no later than fourteen days after the election. [*Between 7 and 14 Days after the General*] [[UCA § 20A-4-301\(2\)](#)]

**CANDIDATE ACTION**

12.05.2023  
or  
12.12.2023\*  
@ 5:00 PM

**Recount Deadline**

The last day a candidate may request a recount. . [*\*Within 7 Days of the Canvass*] [[UCA § 20A-4-401\(1\)\(d\)](#)]

**CANDIDATE ACTION**

12.21.2023 @  
5:00 PM

**Final Campaign Financial Disclosure**

This is the last day for candidates to file Campaign Financial Disclosure #4 with the City Recorder following the General Election. [*30 Days after the General*] [[UCA § 10-3-208\(4\)\(b\)\(iii\)](#)]

**CANDIDATE ACTION**

01.15.2024

**Oath of Office**

Newly elected municipal officers begin their terms of office at 12:00 noon on the first Monday in January following the election, and shall be given the oath of office by the City Recorder at the first scheduled City Council meeting in January. [[UCA § 10-3-201](#) and [10-3-828](#)]

# Political Campaign Signs

*In order to avoid candidate confusion and potential violations of City ordinances, explanation is given regarding some specific provisions of the Eagle Mountain Municipal Code regarding political signs. Please be advised that political signs found out of compliance with regulations and standards may be removed without notice. After reviewing this information packet, please contact the Planning Department at 801.789.6615 if you have additional questions regarding signs.*

## The Basics of Campaign Signs

### Sign Placement

- No permit is required.
- Signs must be placed on private property with permission from property owner.
- Signs must be removed no later than two days following the election.

### Sign Dimensions

- Signs can be no more than 8 feet high.
- Signs can be no larger than 32 square feet.

### Where Not to Place Campaign Signs

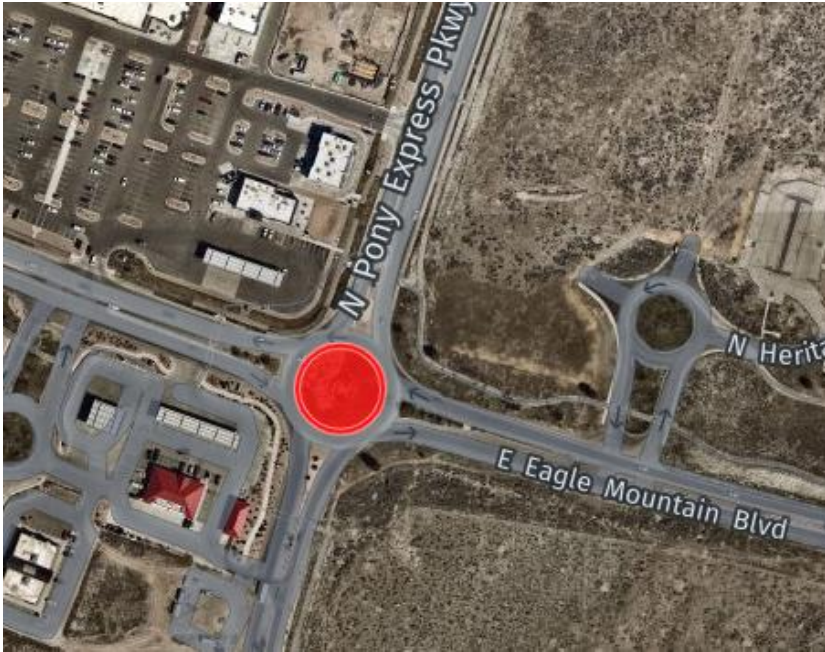
- In or over any public right-of-way, except for the approved locations on the following page.
- On any tree, cliff, or other natural feature.
- On a utility pole.
- Where they create a traffic safety hazard by obscuring traffic control signs or signals, confuse drivers by appearing to be a traffic control sign or signal, or appear to be the lights of a public safety or maintenance vehicle, or if they obstruct vision at intersections or driveways.

The City will immediately remove any signs located in prohibited areas. We will notify you if any signs have been removed and will hold the signs for two days. The signs will be discarded if not picked up within two days.

# Approved Sign Locations on City-owned Property

*One Campaign Sign is Allowed at Each Location*

Inside the Roundabout at  
Pony Express Pkwy &  
Eagle Mountain Blvd



Behind the Benches at  
Pony Express Pkwy and  
Hidden Valley Pkwy

*It is approximately 20 feet  
from the benches to the end of  
the City-owned right-of-way.*



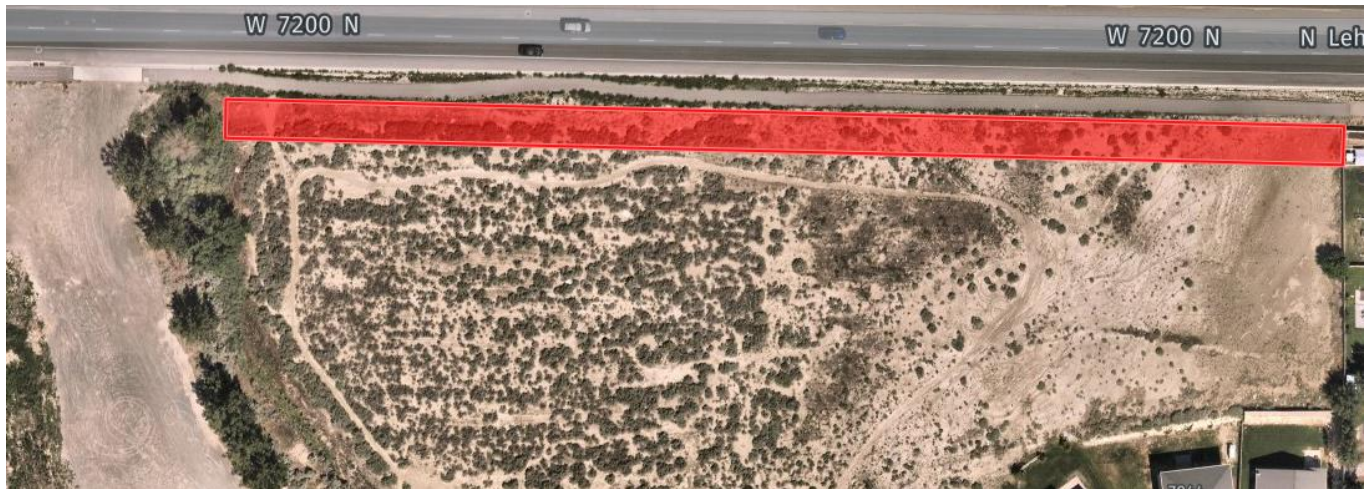


*One Campaign Sign is Allowed at Each Location*

Along Pony Express Pkwy, East of Silverlake Amphitheater



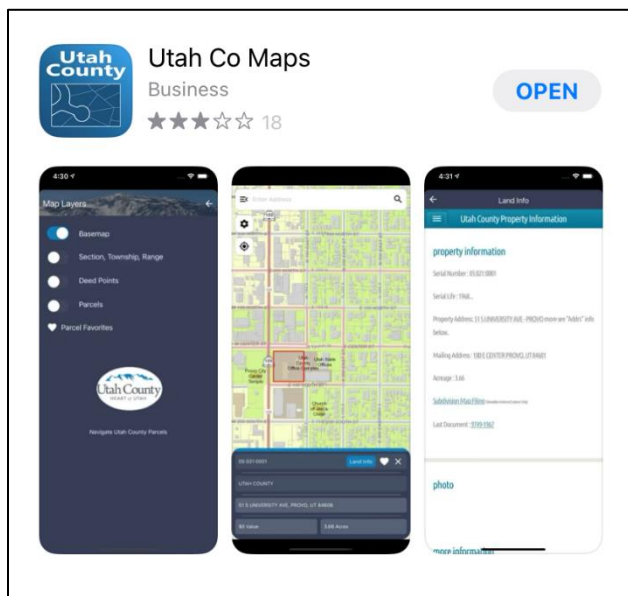
*Allowed space is 20 feet deep, south of the walking trail:*



# Property Identification Map

## Utah County Parcel Map App

- Real-time location showing property lines around you.
- Tap on a parcel to view property ownership information.



# Ethics and Financial Disclosure

The state has enacted the Municipal Officers' and Employees' Ethics Act, [UCA § 10-3-13](#), which establishes standards of conduct for elected and appointed officials. According to this act, an elected or appointed officer or municipal employee may not:

1. Disclose or improperly use private, controlled, or protected information acquired by reason of his position or in the course of official duties in order to further substantiate his personal economic interest or to secure special privileges or exemptions for himself or others.
2. Use or attempt to use his position to further substantiate his personal economic interest, or secure privileges for himself or others.
3. Knowingly receive, accept, take, seek, or solicit, directly or indirectly for himself or another, a gift of substantial value or a substantial economic benefit tantamount to a gift (which is defined as a loan received at an interest rate that is substantially lower than the commercial rate, or compensation received for private services rendered at a rate substantially exceeding the fair market value of the services) that would tend to improperly influence a reasonable person to depart from the faithful and impartial discharge of the person's public duties; or the person knows or a reasonable person in the office should know that under the circumstances, the gift is primarily for the purpose of rewarding the person for official action taken. This does not apply to:
  - A. An occasional non-pecuniary gift under \$50 in value.
  - B. An award presented publicly in recognition for public service.
  - C. A bona fide loan in ordinary course of business.
  - D. Political campaign contributions.
4. Fail to disclose in public meeting any personal interest or investment by any elected or appointed municipal official creating a conflict between an official's personal interests and public duties.

A disclosure statement must be filed with the Mayor and notification given for any of the following:

1. City official or employee receives compensation for assisting any person or entity in a transaction involving the City.
2. City official or employee is an officer, director, agent, employee or owner of substantial interest (over \$2,000) in a business regulated by the City.
3. City official or employee is an officer, director, agent, employee or owner of substantial interest in a business which does or anticipates doing business with the City.

Besides filing a disclosure statement, elected and appointed officials must also disclose their position verbally in open meeting to the other members of the body to which they belong, as well as immediately prior to any discussion involving the business or interest.

Certain penalties may be imposed for violation of the above requirements; they include:

1. Potential second-degree felony action.
2. Mandatory removal from office.
3. Rescission of transaction.

# Campaign Finance Reporting

## Definitions

Contributions: Receiving of **money** or **non-monetary** contributions such as **in-kind** contributions and contributions of **tangible items** for political purpose.

Expenditures: Spending or paying of **money** or **non-monetary** items such as **tangible items** and **in-kind payments** for a political purpose.

## Reporting

Each candidate for elected municipal office is required to file a campaign finance statement with the City Recorder containing itemized and total campaign contributions and expenditures.

All candidates in the Primary Election shall file a campaign finance statement by **5:00 PM** on **August 29, 2023**.

Candidates eliminated in the Primary Election shall file a campaign finance statement by **October 5, 2023**.

Candidates in the General Election shall file an initial signed General Election campaign finance statement by **5:00 PM** on **October 24, 2023** and shall file a second signed General Election campaign finance statement by **5:00 PM** on **November 14, 2023**.

Candidates in the General Election shall file a third signed campaign finance statement by **December 21, 2023** for contributions and expenditures through the date of this filing, excluding expenditures previously reported.

Additional Statements: If a candidate receives contributions or makes expenditures after the date the candidate files the third campaign finance statement, the candidate shall file (an) additional campaign financial statement(s) within thirty (30) days of receiving the contribution or making the expenditure.

The signed campaign finance statements must include the following information:



1. The name of the donor and the amount of each contribution received, including in-kind and other nonmonetary contributions, that is more than \$25.00.
2. An aggregate total of all contributions of \$25.00 or less received by the candidate.
3. The name of the recipient and amount for each expenditure made.

A candidate shall disburse anonymous contributions, \$50 or above, to the City Treasurer for deposit into the general fund or donate the funds to an organization exempt from federal income taxation.

## Classification

Signed campaign finance statements received by the City Recorder are classified as public records.

## Penalty

Any person failing to comply with campaign finance disclosure is guilty of an infraction and upon conviction shall be fined not more than \$750.00. Each failure to file the required statement shall constitute a separate offense.

### *Please Remember!*

If a candidate fails to file a campaign statement by the deadlines listed in UCA § 10-3-208(4) and (5), and then fails to file a timely report within 24 hours after the deadline for filing the report, the candidate will be disqualified, and the name of the candidate will be removed from the ballot.

# How to Submit Your Candidate Profile

The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website [vote.utah.gov](https://vote.utah.gov). Your profile includes biographical information, a picture, and a short statement, and it will be available for voters to see.

## How do I submit my profile?

1. Visit the website [vote.utah.gov](https://vote.utah.gov). Select the button, "Resources for Candidates, Political Groups & Parties," at the bottom of the page.
2. After being directed to a new page, select the option, "Submit Candidate Profile."
3. You will be directed to the UtahID Portal. If you do not have a UtahID account, you must create one to proceed. If you already have a Utah ID account, simply log in to your account.
4. After creating your UtahID account, you will be prompted for a PIN number. To obtain a PIN number, select your name in the dropdown menu, then check your email.
5. After selecting your name in the dropdown menu, you will receive an email with your PIN number. Your PIN number will be sent to the email address that you provided on your Declaration of Candidacy. It will not be sent to the email address of your UtahID account.
6. After receiving your PIN number, enter it into the website and click, "Submit."
7. After entering your PIN number, the website will prompt you to enter your candidate profile. After you are completed, click, "Submit for Approval." You have the ability to save and edit your profile before the deadline.

## When do I submit my profile?

You must submit your profile before the following deadlines:

Primary Election Profiles – July 21, 2023 at 5:00 PM

General Election Profiles – September 22, 2023 at 5:00 PM

Please note that these deadlines are established by law. As a result, late submissions and edits cannot be accepted.

## What if I need assistance?

Contact the Lieutenant Governor's Office at 801.538.1041 or [elections@utah.gov](mailto:elections@utah.gov).

# Executive Staff

Title	Name	Phone	Email Address
City Administrator	Paul Jerome	801.789.6639	<a href="mailto:pjerome@emcity.org">pjerome@emcity.org</a>
Deputy City Administrator / Community Development Director	Steve Mumford	801.789.6616	<a href="mailto:smumford@emcity.org">smumford@emcity.org</a>
Assistant City Administrator / City Recorder	Fionnuala Kofoed	801.789.6610	<a href="mailto:fkofloed@emcity.org">fkofloed@emcity.org</a>
City Attorney	Marcus Draper	801.789.6621	<a href="mailto:mdraper@emcity.org">mdraper@emcity.org</a>
City Engineer	Chris Trusty	801.789.6671	<a href="mailto:ctrusty@emcity.org">ctrusty@emcity.org</a>
City Treasurer	Tara Freeman	801.789.6658	<a href="mailto:tfreeman@emcity.org">tfreeman@emcity.org</a>
Communications Manager	Tyler Maffitt	385.272.4017	<a href="mailto:tmaffitt@emcity.org">tmaffitt@emcity.org</a>
Director of Legislative Affairs	Cliff Strachan	801.789.5961	<a href="mailto:cstrachan@emcity.org">cstrachan@emcity.org</a>
Economic Development Director	Evan Berrett	801.789.6645	<a href="mailto:eberrett@emcity.org">eberrett@emcity.org</a>
Events Manager	Dawn Hancock	801.789.6635	<a href="mailto:dhancock@emcity.org">dhancock@emcity.org</a>
Facilities/Operations Director	Jeff Weber	801.789.6679	<a href="mailto:jweber@emcity.org">jweber@emcity.org</a>
Finance Director	Kimberly Ruesch	801.789.6606	<a href="mailto:kruesch@emcity.org">kruesch@emcity.org</a>
Human Resources Manager	Angela Valenzuela	801.789.6604	<a href="mailto:avalenzuela@emcity.org">avalenzuela@emcity.org</a>
Library Director	Michele Graves	801.789.6622	<a href="mailto:mgraves@emcity.org">mgraves@emcity.org</a>
Parks & Recreation Director	Brad Hickman	801.789.6664	<a href="mailto:bhickman@emcity.org">bhickman@emcity.org</a>
Public Utilities Director	Mack Straw	801.789.6678	<a href="mailto:mstraw@emcity.org">mstraw@emcity.org</a>
Streets & Storm Drain Manager	Zac Hilton	801.789.6677	<a href="mailto:zhilton@emcity.org">zhilton@emcity.org</a>
UCSO Chief Deputy	Eric McDowell	801.789.6706	<a href="mailto:ericm@utahcounty.org">ericm@utahcounty.org</a>
UFA Battalion Chief	Embret Fossum	801.789.6714	<a href="mailto:efossum@unifiedfire.org">efossum@unifiedfire.org</a>

# Advisory Boards & Commissions

The City Council has established various advisory boards and commissions to perform specific tasks for the City. The citizens appointed to serve on these boards render valuable service to the City. Councilmembers serve as liaisons to some of these boards and commissions, as appointed by the Mayor on an annual basis.

## Cemetery Advisory Board

The Cemetery Advisory Board consists of five members who research issues such as design and maintenance guidelines and make recommendations to the City Council.

**Meetings:** The 4<sup>th</sup> Wednesday of the month at 6:00 PM

**Staff:** Brad Hickman, Parks and Recreation Director – 801.789.6664

## Library Advisory Board

The Library Advisory Board consists of seven members who advise on the needs and desires of the public regarding library services. They also encourage grants or gifts and recommend the purchase of various library materials for the benefit of the community.

**Meetings:** Quarterly on the 3<sup>rd</sup> Thursday of the month at 7:00 PM

**Staff:** Michele Graves, Library Director – 801.789.6622

## Parks and Recreation Advisory Board

The Parks and Recreation Advisory Board consists of seven members who advise the City Council on parks and recreation issues.

**Meetings:** The 2<sup>nd</sup> Thursday of the month at 6:00 PM

**Staff:** Brad Hickman, Parks and Recreation Director – 801.789.6664

## Planning Commission

The Planning Commission consists of five members and is regulated primarily by state law. It works to promote planned and orderly growth within the community.

**Meetings:** The 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 5:30 PM

**Staff:** Steve Mumford, Assistant City Administrator / Community Development Director – 801.789.6616

## Senior Citizens Advisory Council

The Senior Citizens Advisory Council consists of five members who advise the City Council on matters of interest to senior citizens and who sponsor programs and activities for City residents 55 years of age or older.

**Meetings:** The 1<sup>st</sup> Tuesday of the month at 10:00 AM

## Youth Council

The Youth Council consists of members elected by local youth. The young person who receives the most votes becomes the Youth Mayor, as long as he or she is in at least 10<sup>th</sup> grade. The other candidates comprise the remainder of the Council.

**Meetings:** The 2<sup>nd</sup> Wednesday of the month at 6:00 PM

# Exhibits

- A. [Eagle Mountain Conflict of Interest Disclosure Statement Form](#)
- B. [Campaign Finance Statement Form](#)
- C. [Eagle Mountain Municipal Code on Campaign Finance](#)
- D. [Utah State Code on Campaign Finance](#)
- E. [Utah State Code on Statewide Voter Information Website](#)
- F. Declaration of Candidacy Packet

# Eagle Mountain Conflict of Interest Disclosure Statement

To: Mayor \_\_\_\_\_

Pursuant to the requirements contained in the Municipal Officers' and Employees' Ethics Act, Utah Code Title 10, Chapter 3, Part 13, I am making the following sworn disclosure statement:

1. Name, Address, and City Position (please type or print): \_\_\_\_\_  
\_\_\_\_\_
2. Name and address of the person or business entity being or to be assisted, or in which the appointed or elected official or municipal employee has a substantial interest: \_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. A brief description of the transaction as to which service is rendered or is to be rendered and of the nature of the service performed or to be performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. A brief summary describing the City officer or employee's position in the regulated entity and the precise nature and value of the interest: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. The precise nature and value of any change of interest since last disclosure, if applicable:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public of Utah

# Eagle Mountain Campaign Finance Statement

Filing # \_\_\_\_\_ Filing Period From: \_\_\_\_\_ To: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

Address: \_\_\_\_\_

Total contributions of donors who gave more than \$25.00: \_\_\_\_\_

Aggregate total of contributions of \$25.00 or less: \_\_\_\_\_

Total campaign expenditures: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## Itemized Contribution Statement

Cash Contributions - More than \$25.00		
Date	Name of Donor	Amount

In-Kind Contributions - More than \$25.00		
Date	Name of Donor	Amount

*If additional space is needed, use blank paper and list information using the same format as above and attach to this statement.*



### Itemized Expenditure Statement

Date	Name of Recipient	Political Purpose	Amount

*If additional space is needed, use blank paper and list information using the same format as above and attach to this statement.*

# Eagle Mountain Municipal Code on Campaign Finance

## Chapter 1.20 CAMPAIGN FINANCE DISCLOSURES

Sections:

- 1.20.010 Purpose and intent.
- 1.20.020 Definitions.
- 1.20.030 Reporting.
- 1.20.040 Classification.
- 1.20.050 Penalty.

### **1.20.010 Purpose and intent.**

The purpose of this chapter is to comply with Section 10-3-208, Utah Code Annotated 1953, and to establish campaign finance disclosure requirements for candidates for elective office in Eagle Mountain City.

### **1.20.020 Definitions.**

“Campaign finance statement” means a statement disclosing campaign finance information defined specifically in EMMC 1.20.030(B).

“Contribution” means the receiving of money and nonmonetary contributions such as in-kind contributions and contributions of tangible things for political purposes.

“Expenditure” means the spending or paying of money or nonmonetary items such as tangible things and in-kind payments for a political purpose made during the campaign period.

“Municipal general election” means the election held in municipalities on the second Tuesday after the first Monday in November of each odd-numbered year.

“Municipal primary election” means the election held in municipalities on the second Tuesday after the first Monday in August before the municipal general election.

### **1.20.030 Reporting.**

A. Each candidate for elected municipal office shall file a signed campaign finance statement with the city recorder containing itemized and total campaign contributions and expenditures as required below:

1. Candidates in the Municipal Primary Election. Candidates in the municipal primary election shall file the following campaign finance statements:
  - a. An initial campaign finance statement shall be filed with the City Recorder no later than seven days before the primary election date.
  - b. Candidates who are eliminated at the municipal primary election shall file a campaign finance statement within the 30 days after the municipal primary election.

2. Candidates in the Municipal General Election. Candidates in the municipal general election shall file the following campaign finance statements:
  - a. A campaign finance statement shall be filed no later than 28 days before the municipal general election. The campaign finance statement shall include contributions received and expenditures made up through and including 5 days before the campaign finance statement is due, excluding contributions and expenditures previously reported.
  - b. A campaign finance statement shall be filed no later than 7 days before the municipal general election and shall include contributions received and expenditures made up through and including five days before the campaign finance statement is due, excluding contributions and expenditures previously reported.
  - c. A post-election campaign finance statement shall be filed within the 30 days following the municipal general election. The post-election campaign finance statement shall include contributions received and expenditures made after the cutoff date for the second municipal general election campaign finance statement filing period (7 days prior to the municipal general election) until the date the candidate files the post-election campaign finance statement.
  - d. If the candidate receives contributions or makes expenditures after the date the candidate files the post-election campaign finance statement, the candidate shall file an additional campaign finance statement(s) within 30 days of receiving the contribution or making the expenditure.

B. The campaign finance statement must include the following information:

1. For each contribution of more than \$25.00, the name of the donor of each contribution and the amount of the contribution.
2. An aggregate total of all contributions of \$25.00 or less received by the candidate.
3. For each expenditure for a political purpose made during the campaign period, the name of the recipient and the amount of the expenditure.

#### **1.20.040 Classification.**

The signed campaign finance statement received by the city recorder pursuant to this chapter shall be classified as a public record.

#### **1.20.050 Penalty.**

Any person who fails to comply with this chapter or falsifies information on the statement is guilty of an infraction and upon conviction thereof shall be punished by a fine of not more than \$750.00. Each and every failure to file the required campaign finance statement shall constitute a separate offense.

# Utah State Code on Campaign Finance

Effective 05.03.2023

## 10-3-208 Campaign finance disclosure in municipal election.

- (1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:
- (a) "Agent of a candidate" means:
    - (i) a person acting on behalf of a candidate at the direction of the reporting entity;
    - (ii) a person employed by a candidate in the candidate's capacity as a candidate;
    - (iii) the personal campaign committee of a candidate;
    - (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or
    - (v) a political consultant of a candidate.
  - (b) "Anonymous contribution limit" means for each calendar year:
    - (i) \$50; or
    - (ii) an amount less than \$50 that is specified in an ordinance of the municipality.
  - (c)
    - (i) "Candidate" means a person who:
      - (A) files a declaration of candidacy for municipal office; or
      - (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.
    - (ii) "Candidate" does not mean a person who files for the office of judge.
  - (d)
    - (i) "Contribution" means any of the following when done for political purposes:
      - (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
      - (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;
      - (C) any transfer of funds from another reporting entity to the candidate;
      - (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;
      - (E) a loan made by a candidate deposited to the candidate's own campaign; and
      - (F) an in-kind contribution.
    - (ii) "Contribution" does not include:
      - (A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;
      - (B) money lent to the candidate by a financial institution in the ordinary course of business; or
      - (C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.
  - (e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:
    - (i) with the candidate's prior knowledge, if the candidate does not object;
    - (ii) by agreement with the candidate;
    - (iii) in coordination with the candidate; or

- (iv) using official logos, slogans, and similar elements belonging to a candidate.
- (f)
  - (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:
    - (A) any disbursement from contributions, receipts, or from an account described in Subsection (3)(a);
    - (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;
    - (C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;
    - (D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;
    - (E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section 20A-11-101; or
    - (F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.
  - (ii) "Expenditure" does not include:
    - (A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or
    - (B) money lent to a candidate by a financial institution in the ordinary course of business.
- (g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.
- (h)
  - (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.
  - (ii) "Political consultant" includes a circumstance described in Subsection (1)(h)(i), where the person:
    - (A) has already been paid, with money or other consideration;
    - (B) expects to be paid in the future, with money or other consideration; or
    - (C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.
- (i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.
- (j) "Reporting entity" means:
  - (i) a candidate;
  - (ii) a committee appointed by a candidate to act for the candidate;
  - (iii) a person who holds an elected municipal office;
  - (iv) a party committee as defined in Section 20A-11-101;
  - (v) a political action committee as defined in Section 20A-11-101;
  - (vi) a political issues committee as defined in Section 20A-11-101;
  - (vii) a corporation as defined in Section 20A-11-101; or
  - (viii) a labor organization as defined in Section 20A-11-1501.

(2)

- (a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections (3) through (7).
  - (b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1).
  - (c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection (2)(a), a candidate shall comply with financial reporting requirements contained in Subsections (3) through (7).
- (3) Each candidate:
- (a) shall deposit a contribution in a separate campaign account in a financial institution; and
  - (b) may not deposit or mingle any campaign contributions received into a personal or business account.
- (4)
- (a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection 20A-1-201.5(2).
  - (b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:
    - (i) 28 days before the day on which the municipal general election is held;
    - (ii) seven days before the day on which the municipal general election is held; and
    - (iii) 30 days after the day on which the municipal general election is held.
  - (c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.
- (5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:
- (a) 28 days before the day on which the municipal general election is held;
  - (b) seven days before the day on which the municipal general election is held; and
  - (c) 30 days after the day on which the municipal general election is held.
- (6) Each campaign finance statement described in Subsection (4) or (5) shall:
- (a) except as provided in Subsection (6)(b):
    - (i) report all of the candidate's itemized and total:
      - (A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and
      - (B) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and
    - (ii) identify:
      - (A) for each contribution, the amount of the contribution and the name of the donor, if known; and
      - (B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or
  - (b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.
- (7) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:
- (a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or

- (b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.
- (8)
- (a) A municipality may, by ordinance:
    - (i) provide an anonymous contribution limit less than \$50;
    - (ii) require greater disclosure of contributions or expenditures than is required in this section; and
    - (iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.
  - (b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection (8)(a) if:
    - (i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and
    - (ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection (9).
- (9) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:
- (a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;
  - (b) the dates when the candidate's campaign finance statement is required to be filed; and
  - (c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.
- (10) Notwithstanding any provision of Title 63G, Chapter 2, Government Records Access and Management Act, the municipal clerk or recorder shall:
- (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
  - (b) make the campaign finance statement filed by a candidate available for public inspection by:
    - (i)
      - (A) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the statement is filed; and
      - (B) verifying that the address of the municipality's website has been provided to the lieutenant governor in order to meet the requirements of Subsection 20A-11-103(5); or
    - (ii) submitting a copy of the statement to the lieutenant governor for posting on the website established by the lieutenant governor under Section 20A-11-103 no later than two business days after the statement is filed.
- (11)
- (a) If a candidate fails to timely file a campaign finance statement required under Subsection (4) or (5), the municipal clerk or recorder:
    - (i) may send an electronic notice to the candidate that states:
      - (A) that the candidate failed to timely file the campaign finance statement; and
      - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
    - (ii) may impose a fine of \$50 on the candidate.
  - (b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign

finance statement described in Subsection (4) or (5) within 24 hours after the deadline for filing the report.

- (c) If a candidate is disqualified under Subsection (11)(b), the election official:
  - (i) shall:
    - (A) notify every opposing candidate for the municipal office that the candidate is disqualified;
    - (B) send an email notification to each voter who is eligible to vote in the municipal election office race for whom the election official has an email address informing the voter that the candidate is disqualified and that votes cast for the candidate will not be counted;
    - (C) post notice of the disqualification on a public website; and
    - (D) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; and
  - (ii) may not count any votes for that candidate.
- (12) An election official may fulfill the requirements described in Subsection (11)(c)(i) in relation to a mailed ballot, including a military overseas ballot, by including with the ballot a written notice:
  - (a) informing the voter that the candidate is disqualified; or
  - (b) directing the voter to a public website to inform the voter whether a candidate on the ballot is disqualified.
- (13) Notwithstanding Subsection (11)(b), a candidate who timely files each campaign finance statement required under Subsection (4) or (5) is not disqualified if:
  - (a) the statement details accurately and completely the information required under Subsection (6), except for inadvertent omissions or insignificant errors or inaccuracies; and
  - (b) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.
- (14) A candidate for municipal office who is disqualified under Subsection (11)(b) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.
- (15) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.
- (16)
  - (a) A private party in interest may bring a civil action in district court to enforce the provisions of this section or an ordinance adopted under this section.
  - (b) In a civil action under Subsection (16)(a), the court may award costs and attorney fees to the prevailing party.



# Statewide Voter Information Website

## Utah Code Annotated 20A-7-801

*Effective 05.05.2021*

### **20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.**

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
  - (a) the offices and candidates up for election;
  - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters; and
  - (c) the status of a voter's trackable ballot, in accordance with Section 20A-3a-401.5, accessible only by the voter.
- (3) Except as provided under Subsection (6), the website shall include:
  - (a) all information currently provided in the Utah voter information pamphlet under Chapter 7, Part 7, Voter Information Pamphlet, including a section prepared, analyzed, and submitted by the Judicial Performance Evaluation Commission describing the judicial selection and retention process;
  - (b) on the homepage of the website, a link to the Judicial Performance Evaluation Commission's website, [judges.utah.gov](http://judges.utah.gov);
  - (c) a link to the retention recommendation made by the Judicial Performance Evaluation Commission in accordance with Title 78A, Chapter 12, Part 2, Judicial Performance Evaluation, for each judicial appointee to a court that is subject to a retention election, in accordance with Section 20A-12-201, for the upcoming general election;
  - (d) all information submitted by election officers under Subsection (4) on local office races, local office candidates, and local ballot propositions;
  - (e) a list that contains the name of a political subdivision that operates an election day voting center under Section 20A-3a-703 and the location of the election day voting center;
  - (f) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions;
  - (g) any differences in voting method, time, or location designated by the lieutenant governor under Subsection 20A-1-308(2); and
  - (h) an online ballot tracking system by which a voter can view the status of the voter's trackable ballot, in accordance with Section 20A-3a-401.5, including:
    - (i) when a ballot has been mailed to the voter;
    - (ii) when an election official has received the voter's ballot; and
    - (iii) when the voter's ballot has been counted.
- (4)
  - (a) An election official shall submit the following information for each ballot under the election official's direct responsibility under this title:

- (i) a list of all candidates for each office;
  - (ii) if submitted by the candidate to the election official's office before 5 p.m. no later than 45 days before the primary election or before 5 p.m. no later than 60 days before the general election:
    - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
    - (B) the following current biographical information if desired by the candidate, current:
      - (I) age;
      - (II) occupation;
      - (III) city of residence;
      - (IV) years of residence in current city; and
      - (V) email address; and
    - (C) a single web address where voters may access more information about the candidate and the candidate's views; and
  - (iii) factual information pertaining to all ballot propositions submitted to the voters, including:
    - (A) a copy of the number and ballot title of each ballot proposition;
    - (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
    - (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
    - (D) other factual information determined helpful by the election official.
  - (b) The information under Subsection (4)(a) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection (4)(a) for each general election year and each municipal election year.
  - (c) The lieutenant governor shall:
    - (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
    - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
    - (iii) organize, format, and arrange the information submitted under this section for the website.
  - (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
    - (i) Utah voter needs;
    - (ii) public decency; or
    - (iii) the purposes, organization, or uniformity of the website.
  - (e) A refusal under Subsection (4)(d) is subject to appeal in accordance with Subsection (5).
- (5)
- (a) A person whose information is refused under Subsection (4), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection (5)(a) shall contain:
    - (i) a listing of each objection to the lieutenant governor's determination; and
    - (ii) the basis for each objection.
  - (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is

- submitted.
- (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6)
- (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
  - (b) The information on the website will anticipate and answer frequent voter questions including the following:
    - (i) what offices are up in the current year for which the voter may cast a vote;
    - (ii) who is running for what office and who is the incumbent, if any;
    - (iii) what address each candidate may be reached at and how the candidate may be contacted;
    - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
    - (v) what qualifications have been submitted by each candidate;
    - (vi) where additional information on each candidate may be obtained;
    - (vii) what ballot propositions will be on the ballot; and
    - (viii) what judges are up for retention election.
- (7) The lieutenant governor shall ensure that each voter may conveniently enter the voter's name, date of birth, and address information on the website to retrieve information on the status of the voter's ballot if the voter's ballot is trackable under Section 20A-3a-401.5.
- (8) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

# Qualifications for Candidate Filing Declarations

## Please initial:

\_\_\_\_\_ The filing officer read the constitutional and statutory qualifications as listed below to me, and I meet those qualifications.

\_\_\_\_\_ I understand that an individual who holds a municipal elected office may not, at the same time, hold a county elected office.

\_\_\_\_\_ I agree to file all campaign financial disclosure reports, and I understand that failure to do so may result in my disqualification as a candidate for this office, possible fines and/or criminal penalties, including removal of my name from the ballot.

\_\_\_\_\_ I received a copy of the Pledge of Fair Campaign Practices, and I understand that signing this pledge is voluntary.

\_\_\_\_\_ I provided a valid email, or physical address if no email is available, and I understand that this will be used for official communications and updates from election officials.

\_\_\_\_\_ I understand that I will receive all financial disclosure notices by email.

\_\_\_\_\_ I prefer to also receive financial disclosure notices by mail at the following address:

\_\_\_\_\_

\_\_\_\_\_ I understand my name will appear on the ballot as it is printed on this declaration of candidacy, and that I may not make any amendments or modifications after 5:00 PM on June 7, 2023.

\_\_\_\_\_ I have received a copy of [UCA § 20A-7-801](#) regarding the Statewide Electronic Voter Information Website Program and its applicable deadline.

\_\_\_\_\_  
Signature of Candidate, Date

\_\_\_\_\_  
Signature of Filing Officer, Date

## Qualifications

Before the filing officer accepts any declaration of candidacy, the filing officer shall read to the candidate the constitutional and statutory requirements for candidacy, and the candidate shall state whether he/she fulfills the requirements. If the candidate indicates that he/she does not qualify, the filing officer may not accept his/her declaration of candidacy. [[UCA § 20A-9-203](#)]

### Municipal Candidate – [UCA § 10-3-301](#) and [20A-9-203](#)

- Registered voter in the municipality in which the individual is elected.\*
- Not convicted of any felony or a misdemeanor for an offense under Title 20A.\*\*
- Must have resided within Eagle Mountain for the 12 consecutive months immediately before the date of the election.
- Pay a filing fee of \$50

*\*\*UCA § 20A-2-101.3 and UCA § 20A-2-101.5 state: A person convicted of a felony in any state or federal court, or of a misdemeanor for an offense under Title 20A loses the right to hold office until (1) all felony convictions or misdemeanors under Title 20A have been expunged, OR (2) ten years have passed since the most recent felony conviction or five years have passed since the most recent misdemeanor convictions under Title 20A, AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony or misdemeanor.*

*\*UCA § 20A-2-101 states: An individual may register to vote if the individual is (1) a citizen of the United States; (2) has been a resident of Utah for 30 days immediately before that election; (3) will, on the date of that election, be at least 18 years old, and (4) currently resides within the voting district in which the individual applies to register to vote.*

# 2023 Municipal Declaration of Candidacy

\_\_\_\_\_  
Candidate's Name

*Print name exactly as it is to be printed on the official ballot.*

*No amendments or modifications can be made after 5:00 PM on June 7, 2023.*

State of Utah            )  
                                  §  
County of Utah         )

I, \_\_\_\_\_, declare my candidacy for the office of Eagle Mountain City Councilmember for a four-year term. I do solemnly swear, under the penalty of perjury, that I will meet the qualifications to hold the office, both legally and constitutionally, if selected; I reside at \_\_\_\_\_ (street address), Eagle Mountain, Utah, 84005, phone number \_\_\_\_\_; I will not knowingly violate any law governing campaigns and elections; if filing via a designated agent, I will be out of the state of Utah during the entire candidate filing period; I will file all campaign financial disclosure reports as required by law; and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballot.

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Campaign Website

\_\_\_\_\_  
Signature of Candidate

*(Must be notarized and signed in the presence of the filing officer. A designated agent may not sign for the candidate.)*

Subscribed and sworn before me by \_\_\_\_\_ on this \_\_\_\_\_ day of June, 2023.

\_\_\_\_\_  
Notary Public of Utah

- I do want my residential or mailing address classified as a protected record (see Public Record Disclaimer).
- I do not want my residential or mailing address classified as a protected record.

# Public Record Disclaimer

The information you provide on your declaration of candidacy, certificate of nomination, or affidavit of impecuniosity is a public record, and your information will be published, posted, or otherwise publicly accessible.

[Utah Code § 63G-2-305\(52\)](#) allows you to make your residential and mailing address a protected record if you provide an alternate address or phone number.

- Yes, I would like to make my residential and mailing address on my declaration of candidacy, certificate of nomination, and/or affidavit of impecuniosity a protected record. I can be contacted at the following address or phone number:

Alternate Address: \_\_\_\_\_

OR

Phone Number: \_\_\_\_\_

- No, I do not want my residential or mailing address classified as a protected record.

Signature: \_\_\_\_\_

# Background Check Form



## AUTHORIZATION FOR RELEASE OF INFORMATION AND FOR PROCUREMENT OF A BACKGROUND REPORT

I consent to have a report made as to my credit history, employment history, motor vehicle driving record, social security information, criminal record, and other pertinent information for employment purposes, including initial hiring decisions, promotions, reassignments, and/or retention. I hereby authorize Eagle Mountain City to obtain a background report containing the foregoing information from First Advantage.

I am aware that the background report I consent to have prepared may include information obtained from a variety of sources. I am aware that if I choose, I may obtain a complete disclosure of the nature and scope of any report prepared about me if I make a written request to First Advantage within a reasonable time after I execute this authorization.

I also authorize and request every person, firm, and company, corporation, governmental agency, court, law enforcement office and any other entity having control or possession of any information pertaining to me or my background to furnish same to any requesting party.

By this Authorization for Release of Information and Procurement of a Background Report, I hereby forever release, discharge, exonerate, hold harmless and indemnify First Advantage, its affiliates, employees, representatives, agents, and subcontractors, and any other person, entity, organization or institution furnishing information to them from any and all liabilities of every nature and kind, including but not limited to claims for libel, slander, invasion of privacy, related tort claims, misuse of information obtained by First Advantage, and any other claim or cause for action arising out of the furnishing, inspection or copying of any documents, files, records, and other information, or the investigation made by or on behalf of First Advantage, unless such release is determined to violate the public policy of the state or federal district in which this contract is executed, and in that event this release will be permitted to the maximum extent allowed by the governing law.

I understand that a photocopy or facsimile of this signed document shall be considered as valid as an original.

\_\_\_\_\_

Date

\_\_\_\_\_

Applicant's Signature

First Name: \_\_\_\_\_ Middle or Maiden Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

DOB: \_\_\_\_\_ Telephone: \_\_\_\_\_ SSN: \_\_\_\_\_

# Pledge of Fair Campaign Practices

## Utah Code Annotated 20A-9-206

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

### **THEREFORE:**

**I SHALL** conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

**I SHALL NOT** use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

**I SHALL NOT** use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

**I SHALL NOT** coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

**I SHALL** immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

**I SHALL** defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

_____	_____
Name	Office
_____	_____
Signature	Date

*This is a voluntary pledge. Candidates are not required to sign this Pledge of Fair Campaign Practices. This document is considered a public record and will be retained for public inspection until 30 days following the election.*