



**Building Department**  
 3726 E Campus Dr ste H.  
 Eagle Mountain, Utah 84005  
[buildinginspections@eaglemountain.gov](mailto:buildinginspections@eaglemountain.gov)

## CERTIFICATE OF OCCUPANCY APPROVAL SHEET

**Project Name:** \_\_\_\_\_ **Permit #** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

\*\*The Owner/Contractor is responsible for coordinating all inspections and satisfying the requirements for each department's approval.

A certificate of occupancy will not be issued until all department inspection approvals are received.

**THIS COMPLETED DOCUMENT MUST BE UPLAODED AND ATTACHED IN PDF FORM TO THE ONLINE PERMIT IN THE PORTAL**

**\*\*Once approved, a certificate of occupancy will be issued within 1-2 business days.\*\***

DEPARTMENT	APPROVED BY (Signature)	DATE	NOTES
<b>Planning Dept</b> <a href="mailto:planning@eaglemountain.gov">planning@eaglemountain.gov</a> 801-789-6617			
<b>Fire Dept (Unified Fire)</b> Dan DeVoogd <a href="mailto:ddevoogd@unifiedfire.org">ddevoogd@unifiedfire.org</a> 801-824-3719			
<b>Public Utilities</b> Mack Straw <a href="mailto:Mstraw@eaglemountain.gov">Mstraw@eaglemountain.gov</a> 801-789-6678			
<b>Recorder- WATER RIGHTS PD</b> <a href="mailto:recorder@eaglemountain.gov">recorder@eaglemountain.gov</a> 801-789-6610			
<b>Health Dept</b> (if applicable) 801-851-7000			
<b>Engineering Inspector</b> Marty Bahr <a href="mailto:Mbahr@eaglemountain.gov">Mbahr@eaglemountain.gov</a> 801-471-7639			
<b>SWPPP</b> Dwight Payne <a href="mailto:Dpayne@eaglemountain.gov">Dpayne@eaglemountain.gov</a> 801-789-6636			

\_\_\_\_\_  
 Building Inspector Approval Signature

\_\_\_\_\_  
 Approval Date

<b>BUSINESS LICENSE-</b> App submitted to Johna Rose Jrose@eaglemountain.gov 801-789-6634			
<b>Building Dept</b> <a href="mailto:buildinginspections@eaglemountain.gov">buildinginspections@eaglemountain.gov</a> 801-789-6614			

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Building Inspector Approval Signature

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Approval Date